

OFFHAM PARISH COUNCIL MEETING AGENDA
Tuesday 2nd May 2017 at 7.30pm in Offham Village Hall Committee Room

Any issues members of the public wish to raise that are not already on the Agenda will be allocated a slot at approximately 8.30pm. Otherwise members of the public will be invited by the Chairman to take part in the discussions on any particular item in accordance with the order of the Agenda. Please note at the discretion of the Chairman a time limit may be imposed on contributions to this item.

1. **Apologies recorded, declarations of interest made and register of interests**

2. **Elections 2017**

- Election of Chair and Vice-Chair for 2017-18
- Appointment of Representatives to External Bodies

3. **Annual Parish Council Meeting**

- Approval of Minutes of Annual Parish Council Meeting 2016
- Annual Reports: Offham Parish Council Chair, County Councillor Hohler and Borough Councillors Balfour and Kemp
- Any other reports
- Financial Statement 2016/17
- Public Question Time

4. **Minutes to be signed and approved**

5. **Planning:** (available to view at www.tmbc.gov.uk or www.kcc.gov.uk)

NEW APPLICATIONS:

- **St Pirans House, Teston Road -TM/17/00972** - Single storey, ground floor extension to rear elevation and new side garage in place of existing

APPROVALS:

REFUSALS AND ENFORCEMENTS:

ANY OTHER PLANNING MATTERS:

VOSAs:

6. **External Reports**

- County and Borough Councillors
- Police

7. **Any matters raised by Members of the Public that are not elsewhere on the Agenda**

8. **Monthly Topic for Discussion:**

- Parish Councillor resignation
- Cosgrave Field

9. **On-going Projects/Reports:**

- Environmental Enhancement Scheme
- Parish Council Projects
- Parish Land, Property and Trees: Repairs, maintenance and any other matters
- Village Hall
- Village Trust

10. **Parish Councillor Reports:**

- Blaise Farm (12.09.17), Offham Landfill Site, JPCTCG, Pond, Speedwatch
- Village Calendar: 2018 and 2019
- May Day 29th April 2017

11. **Monthly Check-list:**

- Highways (webapps.kent.gov.uk/kcc.khsfaultsgis.web.sites.public/)
- Any other matters

12. **Up and Coming Events:**

- Offham Society – Jazz Event – Change of Date 25th June 2017 Cosgrave Field

13. **Correspondence & Matters Arising (LM):**

14. **Financial Information (LM):**

- Annual Governance Review 2016/17:
 - To review the system and effectiveness of the system of internal controls
 - To review the Statement on Internal Control for approval and signature
 - To receive the Annual Governance Statement for review, approval and signature
- Year end Audit 2016/17
 - To receive the Accounting Statements for review, approval and signature
 - To receive the Financial Reconciliation as at 31st March 2016 for review, approval and signature
 - To note the Outturn Statement for TMBC
 - To receive the Supporting Statement and Fixed Asset Register for review, approval and signature
- Financial Statement and Cheques for Signature
- Any other financial matters

15. **Agenda Items for next meeting (All)**

16. **Any Other Business (Information Only)**

Parish Council Meeting Tuesday 6th June 2017

Lynne Mackie